

FORWARD PLAN OF KEY DECISIONS
1 February 2025 – 30 April 2025

This is formal notice under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 of Key Decisions due to be taken by the Authority and of those parts of the Cabinet meeting identified in this Forward Plan will be held in private because the agenda and reports for the meeting will contain confidential or exempt information as defined in the Local Government Act 1972.

Contact Information:-

Democratic Services
Riverside House
Main Street
Rotherham
S60 1AE

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Tel: 01709 822477

What is the Forward Plan?

The Forward Plan contains all the key decisions the Council expects to take over the next three months. It will be refreshed monthly and will give at least 28 days' notice of any Key Decisions and, if applicable, the Cabinet's intention to discuss an item in private. This gives you the opportunity to submit relevant documents to the decision maker concerning any individual Key Decisions and draws to your attention any relevant constitution process.

What is a Key Decision?

A Key Decision is one which is likely to:-

- relate to the capital or revenue budget framework that is reserved to the Council, or
- result in income, expenditure or savings of £400,000 or greater, or
- have a significant effect on two or more wards

A Key Decision can be made by the Cabinet. The Forward Plan also includes some matters which are not Key Decisions under the heading "Decisions which are not Key Decisions".

What does the Forward Plan tell me?

The plan gives information about:

- what key decisions are to be made in the next three months.
- the matter in respect of which the decision is to be made.
- who will make the key decisions.
- when those key decisions are likely to be made.
- what documents will be considered.
- who you can contact for further information.

Who takes Key Decisions?

Under the Authority's Constitution, Key Decisions are taken by the Cabinet. Key Decisions are taken at public meetings of the Cabinet. The Cabinet meets once a month on a Monday at 10.00am at Rotherham Town Hall. Meeting dates for 2024/25 are:

| | | | | | |
|--------------|-------------------|------------------|------------------|---------------|-------------|
| 10 June 2024 | 16 September 2024 | 18 November 2024 | 20 January 2025 | 17 March 2025 | 12 May 2025 |
| 8 July 2024 | 14 October 2024 | 16 December 2024 | 10 February 2025 | 14 April 2025 | |

Further information and Representations about items proposed to be heard in Private

Names of contact officers are included in the Plan.

If you wish to make representations that a decision which is proposed to be heard in private should instead be dealt with in public, you should contact Democratic Services by no later than five clear working days before the meeting. At the end of this document are extracts from the Local Government Act 1972 setting out the descriptions of information which may be classed as "exempt", and the definition of confidential information.

The members of the Cabinet and their areas of responsibility are: -

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|--------------------------------|---|
| Councillor Chris Read | Leader of the Council |
| Councillor Dave Sheppard | Deputy Leader and Cabinet Member for Social Inclusion & Neighbourhood |
| Councillor Joanna Baker-Rogers | Cabinet Member for Adult Social Care and Health |
| Councillor Victoria Cusworth | Cabinet Member for Children and Young People |
| Councillor Saghir Alam | Cabinet Member for Finance & Safe and Clean Communities |
| Councillor Sarah Allen | Cabinet Member for Housing |
| Councillor Robert Taylor | Cabinet Member for Transport, Jobs and Local Economy |

| Decision title | Date added to the Forward Plan | What is the decision? | Cabinet Portfolio | Who will be consulted | Documents to be considered | Wards affected | Is the decision to be made in private | Directorate and contact for further information |
|--|--------------------------------|--|---|--|----------------------------|----------------|---------------------------------------|--|
| KEY DECISIONS TO BE TAKEN ON 10 FEBRUARY 2025 | | | | | | | | |
| CHILDREN AND YOUNG PEOPLE'S SERVICES | | | | | | | | |
| Special Education Needs and Disability (SEND) Sufficiency Update (Safety Valve) | November 2024 | To provide the annual update on SEND sufficiency (Safety Valve). | Cabinet Member for Children and Young People | Relevant Members, Officers and Stakeholders. | Report and appendices | All Wards | Open | Nicola Curley nicola.curley@rotherham.gov.uk |
| Special Educational Needs and Disabilities (SEND) Strategy & Alternative Provision (AP) Strategy | November 2024 | To approve the Special Educational Needs and Disabilities (SEND) Strategy & Alternative Provision (AP) Strategy. | Cabinet Member for Children and Young People | Relevant Members, Officers and Stakeholders. | Report and appendices | All Wards | Open | Nicola Curley nicola.curley@rotherham.gov.uk |
| FINANCE AND CUSTOMER SERVICES | | | | | | | | |
| Budget and Council Tax Report 2025-26 | November 2024 | That Cabinet recommend to Council: <ul style="list-style-type: none"> To approve the Budget and Financial Strategy for 2025/26. To approve the updated Medium Term Financial Strategy (MTFS) to 2026/27. To approve the Reserves Strategy. To approve the proposed increase in Council Tax. To approve the Council's updated Capital Programme 2024/25 to 2026/27. | Cabinet Member for Finance & Safe and Clean Communities | Relevant Members, Officers and Stakeholders. | Report and appendices | All Wards | Open | Judith Badger Tel: 01709 822046 judith.badger@rotherham.gov.uk |
| December 2024/25 Financial Monitoring Report | November 2024 | To note the current revenue and capital monitoring position and agree any required actions. | Cabinet Member for Finance & Safe and Clean Communities | Relevant Members, Officers and Stakeholders. | Report and appendices | All Wards | Open | Judith Badger Tel: 01709 822046 judith.badger@rotherham.gov.uk |
| Business Rates Discretionary Relief Renewals in 2025/26 | November 2024 | To consider the recommendation for the annual renewal applications for Business Rates Discretionary Relief. | Cabinet Member for Finance & Safe and Clean Communities | Relevant Members, Officers and Stakeholders. | Report and appendices | All Wards | Open | Judith Badger Tel: 01709 822046 judith.badger@rotherham.gov.uk |

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| REGENERATION AND ENVIRONMENT | | | | | | | | |
| Climate Emergency Annual Report | November 2024 | Approve the Climate Change Action Plan noting the key achievements and opportunities summarised in this report. | Cabinet Member for Transport, Jobs and the Local Economy | Relevant officers, Cabinet Member and relevant Ward Members. | Report and appendices | All Wards | Open | Andrew Bramidge Andrew.Bramidge@rotherham.gov.uk |
| Strategic Community Infrastructure Levy (CIL) | December 2024 | To approve the allocation of Strategic Community Infrastructure Levy (CIL) funding. | Cabinet Member for Transport, Jobs and the Local Economy | Relevant Members, Officers and Stakeholders. | Report and appendices | All Wards | Part exempt Information relating to the financial or business affairs of any particular person (including the authority holding that information) | Andrew Bramidge Andrew.Bramidge@rotherham.gov.uk |
| NON-KEY DECISIONS TO BE TAKEN ON 10 FEBRUARY 2025 | | | | | | | | |
| ADULT CARE, HOUSING AND PUBLIC HEALTH | | | | | | | | |
| Housing Delivery Programme Report 2024-25 – Update | November 2024 | To provide an update on the Housing Delivery Programme 2024/25 in accordance with the decision taken at July Cabinet. | Cabinet Member for Housing | Cabinet Member. | Report and appendices | All Wards | Part exempt Information relating to the financial or business affairs of any particular person (including the authority holding that information) | Ian Spicer Tel: 01709 255992 ian.spicer@rotherham.gov.uk |
| KEY DECISIONS TO BE TAKEN ON 17 MARCH 2025 | | | | | | | | |
| ADULT CARE, HOUSING AND PUBLIC HEALTH | | | | | | | | |

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| Housing Capital Programme 2025-28 | December 2024 | To agree the 2025-28 Housing Capital Programme. | Cabinet Member for Housing | Relevant Members, Officers and Stakeholders. | Report and appendices | All Wards | Open | Ian Spicer Tel: 01709 255992 ian.spicer@rotherham.gov.uk |
| Review of the Non-Residential Charging Policy | December 2024 | To agree the updated Non-Residential Charging Policy. | Cabinet Member for Adult Social Care and Health | Relevant Members. | Report and appendices | All Wards | Open | Ian Spicer Tel: 01709 255992 ian.spicer@rotherham.gov.uk |
| Moving Rotherham Partnership Delivery of Place Expansion Grant | December 2024 | Approval for delivery of Sport England Place Expansion grant in line with Sport England development bid proposal. | Cabinet Member for Adult Social Care and Health | Relevant Members, Officers and Stakeholders. | Report and appendices | All Wards | Open | Ian Spicer Tel: 01709 255992 ian.spicer@rotherham.gov.uk |
| Confirmation of Supplementary Public Health Grants for 2025/26 and approval of grant spend | January 2025 | To approve spending plans for Rotherham's allocations of government Drug and Alcohol and Smoking Cessation grants. | Cabinet Member for Adult Social Care and Health | Cabinet Member, relevant members, officers and stakeholders. | Report and appendices | All Wards | Open | Ian Spicer Tel: 01709 255992 ian.spicer@rotherham.gov.uk |
| ASSISTANT CHIEF EXECUTIVE | | | | | | | | |
| UK Shared Prosperity Fund (UKSPF) 2025/26 | January 2025 | To agree project allocations for Rotherham's 2025/26 UKSPF programme. | Leader of the Council | Relevant members, officers and stakeholders. | Report and appendices | All Wards | Open | Jo Brown Tel: 01709 255269 jo.brown@rotherham.gov.uk |
| Property Transactions | August 2024 | To consider any recommendations for property transactions, including disposals, acquisitions, leases and licenses. | Cabinet Member for Transport, Jobs and the Local Economy | Relevant Members, Officers and Stakeholders. | Report | All Wards | Open | Judith Badger Tel: 01709 822046 judith.badger@rotherham.gov.uk |
| REGENERATION AND ENVIRONMENT | | | | | | | | |
| Transport Capital Programme 2025/2026 | December 2024 | To approve the Transport Capital Programme for 2025/2026. | Cabinet Member for Transport, Jobs and the Local Economy | Relevant Members, Officers and Stakeholders. | Report and appendices | All Wards | Open | Andrew Bramidge Andrew.Bramidge@rotherham.gov.uk |
| Rotherham Roads Programme 2025/26 | December 2024 | To note the proposed Rotherham Roads Programme 2025/26 and delegate authority to the Strategic Director, Regeneration and Environment to approve the final programme. | Cabinet Member for Transport, Jobs and the Local Economy | Relevant Members, Officers and Stakeholders. | Report and appendices | All Wards | Open | Andrew Bramidge Andrew.Bramidge@rotherham.gov.uk |
| Licensing Act 2003 - Statement of Licensing Policy & Cumulative Impact Policy | December 2024 | To approve the reviewed Statement of Licensing Policy and Cumulative Impact Statement. | Cabinet Member for Transport, Jobs and the Local Economy | Relevant Members, Officers and Stakeholders. | Report and appendices | All Wards | Open | Andrew Bramidge Andrew.Bramidge@rotherham.gov.uk |

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|--|--------------------------------|---|--|---|----------------------------|----------------|---------------------------------------|--|
| Place Based Investment Strategy (Phase 2) | December 2024 | To approve Rotherham's Place Based Investment Strategy. | Cabinet Member for Transport, Jobs and the Local Economy | Relevant Members, Officers and Stakeholders. | Report and appendices | All Wards | Open | Andrew Bramidge Andrew.Bramidge@rotherham.gov.uk |
| Rotherham Employment and Skills Strategy | November 2024 | To approve the Rotherham Employment and Skills Strategy. | Cabinet Member for Transport, Jobs and the Local Economy | Relevant Members, officers and stakeholders. | Report and appendices | All Wards | Open | Andrew Bramidge Andrew.Bramidge@rotherham.gov.uk |
| NON-KEY DECISIONS TO BE TAKEN ON 17 MARCH 2025 | | | | | | | | |
| ADULT CARE, HOUSING AND PUBLIC HEALTH | | | | | | | | |
| Response to Outcomes from the Overview and Scrutiny Management Board relating to the Children's Commissioner's Takeover Challenge - Health and Wellbeing | January 2025 | For Cabinet to provide a response to the recommendations from the Children's Commissioner's Takeover Challenge at Overview and Scrutiny Management Board. | Cabinet Member for Children and Young People | Relevant Members, officers, and stakeholders. | Report and appendices | All Wards | Open | Ian Spicer Tel: 01709 255992 ian.spicer@rotherham.gov.uk |
| CHILDREN AND YOUNG PEOPLE'S SERVICES | | | | | | | | |
| Early Help Strategy: Family Help in Rotherham Year 1 Update | December 2024 | To provide an update on the implementation of the Early Help Strategy, 1 year on. | Cabinet Member for Children and Young People | Relevant Members, Officers and Stakeholders. | Report and appendices | All Wards | Open | Nicola Curley nicola.curley@rotherham.gov.uk |
| FINANCE AND CUSTOMER SERVICES | | | | | | | | |
| New Applications for Business Rates Relief | December 2024 | To consider the recommendation for a new application for Business Rates discretionary relief. | Cabinet Member for Finance & Safe and Clean Communities | Relevant Members, Officers and Stakeholders. | Report and appendices | All Wards | Open | Andrew Bramidge Andrew.Bramidge@rotherham.gov.uk |
| REGENERATION AND ENVIRONMENT | | | | | | | | |

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| Modern Slavery Transparency Statement - Annual Refresh | December 2024 | To approve the annual refresh of the Councils Modern Slavery Transparency Statement and agree publication. | Cabinet Member for Finance & Safe and Clean Communities | Relevant Members, Officers and Stakeholders. | Report and appendices | All Wards | Open | Andrew Bramidge Andrew.Bramidge@rotherham.gov.uk |

KEY DECISIONS TO BE TAKEN ON 14 APRIL 2025 OR LATER

ASSISTANT CHIEF EXECUTIVE

| | | | | | | | | |
|--|---------------|---|-----------------------|--|-----------------------|-----------|------|--|
| Social Value Annual Report | January 2025 | <ul style="list-style-type: none"> To receive the Social Value Annual Report of progress on new social value commitments and delivery against existing commitments together with market intelligence. To receive recommendations on priorities for the coming year (25/26). | Leader of the Council | Relevant Members, Officers and Stakeholders. | Report and appendices | All Wards | Open | Jo Brown Tel: 01709 255269 jo.brown@rotherham.gov.uk |
| Agreement of a new Council Plan - April 2025 | December 2024 | To agree a new Council Plan for the borough. | Leader of the Council | Relevant Members, Officers and Stakeholders. | Report and appendices | All Wards | Open | Jo Brown Tel: 01709 255269 jo.brown@rotherham.gov.uk |

FINANCE AND CUSTOMER SERVICES

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|-----------------------|-------------|--|--|--|-----------------------|-----------|------|--|
| Property Transactions | August 2024 | To consider any recommendations for property transactions, including disposals, acquisitions, leases and licenses. | Cabinet Member for Transport, Jobs and the Local Economy | Relevant Members, Officers and Stakeholders. | Report and appendices | All Wards | Open | Judith Badger Tel: 01709 822046 judith.badger@rotherham.gov.uk |
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REGENERATION AND ENVIRONMENT

| | | | | | | | | |
|---------------------------------------|--------------|---|----------------------------|--|-----------------------|-----------|------|---|
| Selective Licensing Scheme 1 (Policy) | January 2025 | To adopt the amended Policy following consultation. | Cabinet Member for Housing | Relevant Members, Officers and Stakeholders. | Report and appendices | All Wards | Open | Andrew Bramidge Andrew.Bramidge@rotherham.gov.uk |
|---------------------------------------|--------------|---|----------------------------|--|-----------------------|-----------|------|---|

NON-KEY DECISIONS TO BE TAKEN ON 14 APRIL 2025 OR LATER

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| FINANCE AND CUSTOMER SERVICES | | | | | | | | |
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**LOCAL GOVERNMENT ACT 1972 SCHEDULE 12A
ACCESS TO INFORMATION: EXEMPT INFORMATION
PART 1
DESCRIPTIONS OF EXEMPT INFORMATION: ENGLAND**

1. Information relating to any individual.
2. Information which is likely to reveal the identity of an individual.
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information).
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
6. Information which reveals that the authority proposes –
 - a. to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
 - b. to make an order or direction under any enactment.
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

**PART 2
QUALIFICATIONS: ENGLAND**

Paragraphs 1-8 repealed.

- 9 Information is not exempt information if it relates to proposed development for which the local planning authority may grant itself planning permission pursuant to regulation 3 of the Town and Country Planning General Regulations 1992.
- 10 Information which –
 - a. falls within any of paragraphs 1 to 7 above; and
 - b. is not prevented from being exempt by virtue of paragraph 8 or 9 above, is exempt information if and so long, as in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information

**LOCAL GOVERNMENT ACT 1972
SECTION 100A(3) – DEFINITION OF CONFIDENTIAL INFORMATION**

Confidential information means –

- a. information furnished to the council by a Government department upon terms (however expressed) which forbid the disclosure of the information to the public; and
 - b. information the disclosure of which to the public is prohibited by or under any enactment or by the order of a court;
- and, in either case, the reference to the obligation of confidence is to be construed accordingly.